

PUC Filing Notification System

The PUC Filing Notification System is a new service offered by the Public Utility Commission to assist constituents in following matters before the Commission.

In order to access the system, you will need to go to the PUC's website located at www.puc.texas.gov. Once there you will see a link to "Login" in the upper right-hand corner.



The screenshot shows the homepage of the Public Utility Commission of Texas. The header includes the PUC logo, the title "Public Utility Commission of Texas", and navigation links: Home, PUC En Español, Contact Us, and Login. A search bar is also present. Below the header is a red navigation bar with links for Consumer, Industry, Agency, Rules & Laws, Filings, Relay Texas, and STAP. The main content area is divided into several sections: "Consumer Information" with a photo of a woman on a phone, "Industry Information" with a photo of wind turbines, "Featured Topics" with a list of links, "PUC Calendar" showing a calendar for July 2012, "Commissioners" with a list of names, "Agency Information" with a list of links, and "Conservation Alerts" with a green box containing a lightbulb icon and the text "Normal Conditions". The footer contains site policies, a link to download the Adobe Acrobat Reader, and contact information for the PUC.

Public Utility Commission of Texas

Home PUC En Español Contact Us **Login**

Consumer Industry Agency Rules & Laws Filings Relay Texas STAP

Consumer Information

Industry Information

Featured Topics

- » Numbering Plan Area Code Relief Planning for the 5...
- » Electric & Gas Reliability Workshop Presentations
- » PUC Comments to EPA on NESHA Rule
- » PUC petition for EPA reconsideration and stay of f...
- » CREZ Monitoring Website
- » Significant Changes to the PUC Website
- » All Featured Topics

PUC Calendar

July 2012

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |

Commissioners

- » Donna L. Nelson Chairman
- » Kenneth W. Anderson, Jr. Commissioner
- » Rolando Pablos Commissioner

Agency Information

- » File an Informal Complaint
- » Assistance Paying Your Bill
- » Open Meetings
- » Procurement
- » Join Our Team
- » PUC News Feeds

Conservation Alerts

Normal Conditions

Watch here for important updates.

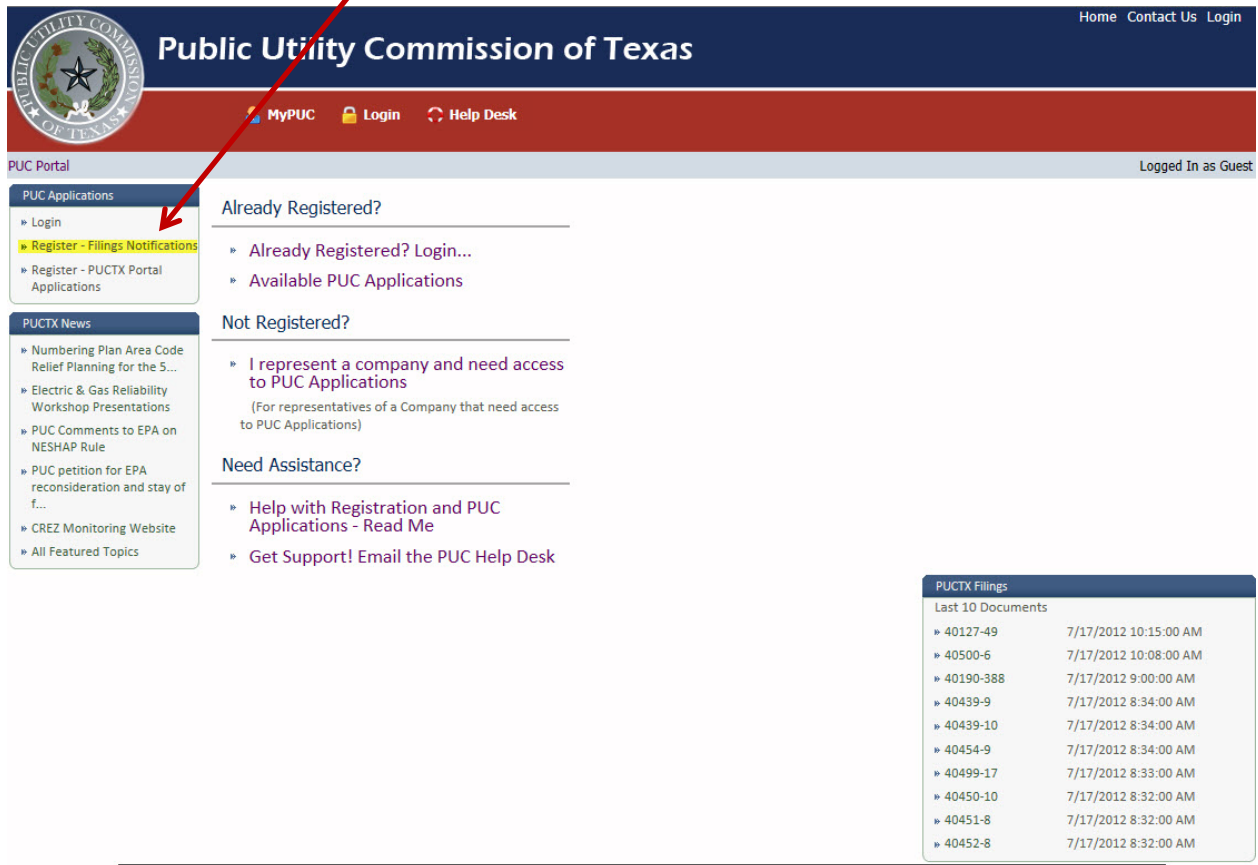
[Edit]

Site Policies - Sitemap - Texas Homeland Security - Ready.gov - Texas.gov - TRAIL - Website Support - Contact Us

The PUC makes extensive use of Adobe's Acrobat PDF format. Download a free copy of the Acrobat Reader here.

© 2011 Public Utility Commission of Texas 1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326
General Information: 512-936-7000 Email: web@puc.state.tx.us

If you have never registered before, you will want to do so at this time. You can do this by clicking “Register – Filings Notifications” here: If you have previously registered for the portal, **you do not need to re-register for access to the Filings Notification System**. Please proceed to Page 5 of these instructions to continue to setup your notifications.



Public Utility Commission of Texas

Home Contact Us Login

MyPUC Login Help Desk

PUC Portal Logged In as Guest

PUC Applications

- » Login
- » **Register - Filings Notifications**
- » Register - PUCTX Portal Applications

PUCTX News

- » Numbering Plan Area Code Relief Planning for the 5...
- » Electric & Gas Reliability Workshop Presentations
- » PUC Comments to EPA on NESHAP Rule
- » PUC petition for EPA reconsideration and stay of f...
- » CREZ Monitoring Website
- » All Featured Topics

Already Registered?

- » Already Registered? Login...
- » Available PUC Applications

Not Registered?

- » I represent a company and need access to PUC Applications
(For representatives of a Company that need access to PUC Applications)

Need Assistance?

- » Help with Registration and PUC Applications - Read Me
- » Get Support! Email the PUC Help Desk

PUCTX Filings

Last 10 Documents

| | |
|-------------|-----------------------|
| » 40127-49 | 7/17/2012 10:15:00 AM |
| » 40500-6 | 7/17/2012 10:08:00 AM |
| » 40190-388 | 7/17/2012 9:00:00 AM |
| » 40439-9 | 7/17/2012 8:34:00 AM |
| » 40439-10 | 7/17/2012 8:34:00 AM |
| » 40454-9 | 7/17/2012 8:34:00 AM |
| » 40499-17 | 7/17/2012 8:33:00 AM |
| » 40450-10 | 7/17/2012 8:32:00 AM |
| » 40451-8 | 7/17/2012 8:32:00 AM |
| » 40452-8 | 7/17/2012 8:32:00 AM |

Begin creating your account by filling out this form:



Public Utility Commission of Texas

MyPUC Login Help Desk

PUC Portal > Register

PUC Portal Registration

Create your account

Username:
At least 5 to 25 chars long. Numbers, Alpha and Period chars only. No Spaces

Password:
At least 5 to 15 chars long. Numbers, Alpha and Period chars only. No Spaces. Must include at least one upper case letter, one lower case letter, and one numeric digit.

Confirm password:
Re-type your password

E-mail:
Valid email address up to 255 characters

Security question:
Up to 255 characters

Security answer:
Up to 128 characters

Salutation: - select -
Select from list of values

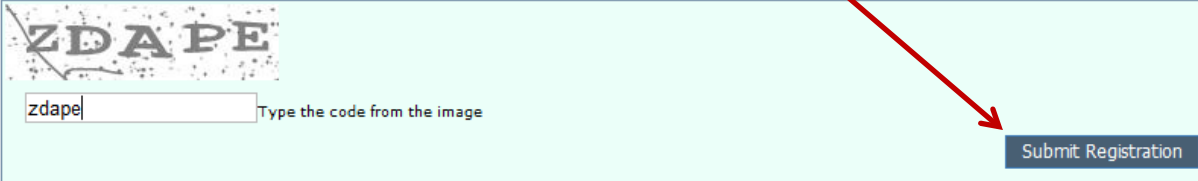
Gender: - select -
Select from list of values

First Name:
Enter your first name

Last Name:
Enter your last name

Phone:
Enter a contact number (###) ###-####

Enter the code from the image at the bottom of the form and click on submit to create your account.
(Note: The characters in the image are not case sensitive.)



zdape Type the code from the image

Submit Registration

You should see the following message after you submit your registration.

PUC Portal Registration

Membership Successful

Your account has been created.

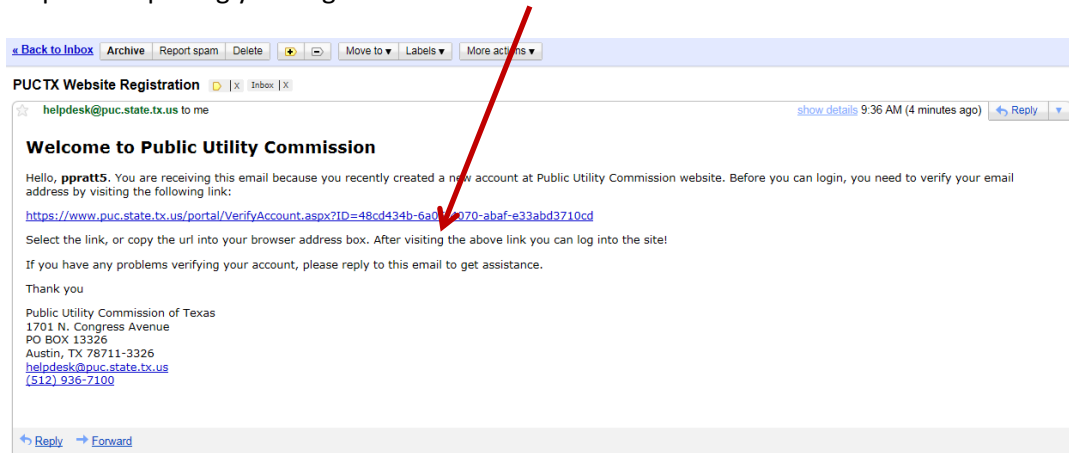
Your account has been created, but before you can login you must first verify your email address. A message has been sent to the email address you provided. Please check your email inbox (or spam folder) and follow the instructions in that email to verify your account.

If you do not receive the verification email within the next hour, contact the PUC Help Desk at HelpDesk@puc.state.tx.us for assistance.

After verifying your account, you will have access to all of our public features.

To gain access to secure applications you will need to fill out your profile and request access.

You will receive an email in your inbox for the email account specified in the registration form. The final step to completing your registration is to click on the link that email.



(Note: If you don't see the email in your inbox, please check your spam folder. You may need to add the email address helpdesk@puc.state.tx.us to your safe sender's list.)

When you click on the link in the registration email, you should see a screen on the Portal letting you know that your account has been verified.

Once you have registered and confirmed your email, please log in to the Portal and you will see “My Filings” under the heading **PUC Applications**

Public Utility Commission of Texas

Home Contact Us Login

MyPUC Log Off Help Desk

PUC Portal > My Filings Logged In as ashazard

PUC Applications

- My Profile
- My Filings (** New **)**
- All Applications
- PUCTX Website

PUCTX News

- Numbering Plan Area Code Relief Planning for the 5...
- Electric & Gas Reliability Workshop Presentations
- PUC Comments to EPA on NESHAP Rule
- PUC petition for EPA reconsideration and stay of f...
- CREZ Monitoring Website
- All Featured Topics

My Watched Filings My Latest Documents PUC Daily Filings

Here you can manage the filings you wish to "Subscribe" to.

- To add items: Enter a Control Number, select the desired format for the email you will receive, and click on the "Add Watch" icon
- When a new document is filed in Central Records you will receive an email notifying you the document is available.
- You can edit the desired Email Format by selecting the "Edit" icon to toggle to edit mode. Select the "Save" icon to save your changes.
- You can stop receiving notices for a filing by selecting the delete icon and removing the Control Number from your subscribed list.

Control No: Email Format:

| ControlNo | Email Format | Action |
|-----------------------|--------------|---|
| 39410 | TEXT | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |

PUCTX Filings

Last 10 Documents

- 40127-49 7/17/2012 10:15:00 AM
- 40500-6 7/17/2012 10:08:00 AM
- 40190-388 7/17/2012 9:00:00 AM
- 40439-9 7/17/2012 8:34:00 AM
- 40439-10 7/17/2012 8:34:00 AM
- 40454-9 7/17/2012 8:34:00 AM
- 40499-17 7/17/2012 8:33:00 AM
- 40450-10 7/17/2012 8:32:00 AM
- 40451-8 7/17/2012 8:32:00 AM
- 40452-8 7/17/2012 8:32:00 AM

There are three tabs to the Filings Notification System screen.





The first is "My Watched Filings" where you can enter the Control/Docket numbers that interest you. You will receive notifications whenever an item is filed in the corresponding docket. If you need help determining what the docket number for the case you are interested in, please contact our Central Records Division at 512-936-7180.

My Watched Filings

My Lastest Documents

PUC Daily Filings


Here you can manage the filings you wish to "Subscribe" to.






- To add items: Enter a Control Number, select the desired format for the email you will receive, and click on the "Add Watch" icon 
- When a new document is filed in Central Records you will receive an email notifying you the document is available.
- You can edit the desired Email Format by selecting the "Edit"  icon to toggle to edit mode. Select the "Save"  icon to save your changes.
- You can stop receiving notices for a filing by selecting the delete  icon and removing the Control Number from your subscribed list.



Control No:

Email Format:






Text

 Add Watch






 Refresh |    

| ControlNo | Email Format | Action |
|-----------------------|--------------|---|
| 39410 | TEXT |   |

The second tab is “My Latest Documents”. This tab will show you a list of filings in the dockets which you signed up for in “My Watched Filings”. This tab is useful if you want to see multiple filings on one screen, rather than the individual emails. Additionally, should one of the notification emails be lost or accidentally deleted, this tab is available so that you can still check the status of the docket.

| My Watched Filings <u>My Latest Documents</u> PUC Daily Filings | | | | |
|--|---------------------|--------------|----------------------|----------------------|
| This list shows the notices you have received. You can view the notices for past days by selecting a different date and clicking on the "Search" button. The columns can also be sorted by clicking on the column header. | | | | |
| <input checked="" type="radio"/> Show me list from: <input type="text" value="7/17/2012"/>  <input type="radio"/> Show All <input type="button" value="Search"/> | | | | |
| <div>Refresh    </div> | | | | |
| ControlNo | Item No | Email Format | Date Last Document | Last Sent |
| 39410 | 141 | TEXT | 7/17/2012 8:25:00 AM | 7/17/2012 8:26:00 AM |
| 39410 | 142 | TEXT | 7/17/2012 8:24:00 AM | 7/17/2012 8:26:00 AM |
| 39410 | 143 | TEXT | 7/17/2012 8:25:00 AM | 7/17/2012 8:26:00 AM |
| 39410 | 144 | TEXT | 7/17/2012 8:23:00 AM | 7/17/2012 8:26:00 AM |

The final tab is the “PUC Daily Filings” tab. This tab simply shows a list of all filings made at the PUC for a particular date.

| My Watched Filings My Latest Documents <u>PUC Daily Filings</u> | | | | | | |
|--|--------------------|--------|----------|--------------------------------------|-----------|--------|
| Daily Filings for PUC Interchange. You can view past days filings by changing the selected date and clicking on the "Search" button | | | | | | |
| Documents for: <input type="text" value="7/17/2012"/>  <input type="button" value="Search"/> | | | | | | |
| <div>Refresh    </div> | | | | | | |
| ControlNo | Item No | ItemNo | ItemType | PartyName | DateFiled | RecID |
| 40127 | 49 | 49 | PL | ENERGY CURTAILMENT SPECIALISTS, INC. | 7/17/2012 | 446757 |
| 40500 | 6 | 6 | PL | EL PASO ELECTRIC ET AL | 7/17/2012 | 446756 |
| 40503 | 5 | 5 | PL | PUC OVERSIGHT & ENFORCEMENT ET AL | 7/16/2012 | 446725 |

If you have any questions, or if you need assistance with any part of this process, please don't hesitate to contact our Help Desk. We can be reached at 512-936-7100 or via email at helpdesk@puc.texas.gov.